

STIPULATIONS

Due to the once-a-week format, it is critical to attend “ALL” the classes. This is so, because learning takes place through discussions based upon the reading materials. Class participation, therefore, includes both preparation (reading and mini-research) and participation in discussion.

Prerequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites. If you do not have the prerequisites for this course or written special permission from the Dean to enroll in this course, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

PAPER POLICIES

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations.

Due dates are absolute and no late work will be accepted without prior approval.

For the final project, you must first submit a short proposal, stating the problems you would like to discuss, methods of investigation, and preliminary references. (Suggested Topics will be given). You may only write the final paper according to the approved proposal. You may optionally submit a rough draft of your final paper for comments. You must give instructor at least one week to read it in that case.

Plagiarism

Plagiarism is an academic offence and will be treated as such. Students who are in doubt as to the nature of this offence should consult their instructor, Department Chair or the Dean, as well as the *Huron University College Statement on Plagiarism*, available at the reference desk in the HUC Library and at

<http://www.huronuc.on.ca/pdf/FASSonPlagiarism.pdf> . In addition, students may seek guidance from a variety of current style manuals available at the Reference Desk in the HUC Library. Information about these resources can be found at:

http://www.huronuc.ca/library/research_guides_and_handouts/

Plagiarism detection software may be used in this course. Students may be required to submit their written work in electronic form.

Technology

It is not appropriate to use technology (such as, but not limited, to laptops, PDAs, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and is distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Academic Counselling

CGS: students requiring counseling about their program of study or related matters (eg. appeals, letters of permission, special permission) should contact Dean Dr. Trish Fulton, Ext. 267, A108. cgs@huron.uwo.ca.

EXAMINATION POLICY

Special examinations. “A special examination is any examination other than the regularly scheduled examination. Special exams will be allowed only on receipt of medical documentation verifying a serious illness that kept the student from writing the exam as originally scheduled. Such documentation is strictly confidential and kept in the student’s file..”

“Special exams will not be granted for occasions such as employment interviews, weddings, bar mitzvahs, family reunions, vacations, misreading the exam timetable, or oversleeping. Neither will special exams be granted in order to facilitate transportation arrangements, such as booking flights for home for Christmas or summer vacations. It is the policy of Huron [University] College to discourage informal arrangements by faculty which circumvent this regulation.”