

CGS 3201G:

Think Global, Act Local

Schedule: Fridays 2.30-4.30

Classroom: room V209

Instructor: Dr. Arja Vainio-Mattila

Room A209 at Huron University College

e-mail: avainiom@uwo.ca



Think Global, Act Local

The “Think Global, Act Local” course is a community-based learning course for global studies students. The course consists of seminars, five hours of volunteer work per week, and assignments. Of the five hours per week (or a total of 65 hours), you must complete two hours (or a total of 26) onsite. It is your responsibility to schedule the hours with your placement supervisor. If you miss a week, you can make up for the hours the week after. You are not required to volunteer during reading week.

The volunteer placement should be treated as a job; please take care to ensure you are adhering to your organization's policies and a professional code of conduct as outlined in the Professional Etiquette section of the Huron Student Community-based Learning Guide

Course Goals

- 1) to examine global issues in the local context
- 2) to compose and complete a project in support of the NGO operation
- 3) to advocate for policy change through academic research

Course evaluation:

Assignment	CGS 3201G	Due date
Participation	A successful completion of this course is dependent on completion of the placement of five hours a week.	Every week
Annotated bibliography	20%	29 th January
Term paper	50%	26 th February
Conference presentation (poster and oral)	30%	7 th April

Course assignments

Participation: All class meetings are compulsory. I expect that you will contribute to the class conversations by discussing your work in the placement and your understanding of the issues on which the organization's work is focused.

Annotated bibliography: In preparation for the research paper, I am asking you to submit an annotated outline for your paper and an annotated bibliography. The outline should include paragraphs of upto 200 words on your research question, a rationale for the research, a statement of its relevance and methodology. In addition, you will prepare a critical annotated bibliography of books, journal articles, and web sites on your topic. This involves the following:

- A full bibliographic reference for each text. Minimum of ten sources (a balance of books, articles, and web sites) should be identified.
- Summary of each text (c 250 words for each annotation) explaining what the contribution of the text is to the topic you have identified.

Term Paper: You can write your paper on any topic as long as the relationship to the global issue that is the focus of your placement is explicit. Your paper should demonstrate your ability to analyze and problematize situations, and to develop alternative responses to the issue you have selected. Your paper should be at least 2 500 words in length.

Conference presentation: For the CBL Conference Day you are expected to produce a poster on the global issue you have worked on and present it to the audience through a 15 minute discussion of the poster on April 7th.

Required reading:

Rugendyke, Barbara (ed.) (2007) *NGOs as Advocates for Development in a Globalizing World*. Routledge ISBN 978-0-415-39531-1

Course Schedule with reading: The class meets on the following days. Please, note that April 7th is a Wednesday.

1. January 8th: Read Introduction and Part I
2. January 29th : Part II
3. February 26th : Part III
4. March 19th : Part IV
5. April 7th : CBL Conference Day

Appendix to Course Outlines at Huron

Prerequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Conduct of Students in Classes, Lectures, and Seminars

Membership in the community of Huron University College and the University of Western Ontario implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. The academic and social privileges granted to each student are conditional upon the fulfillment of these responsibilities.

In the classroom, students are expected to behave in a manner that supports the learning environment of others. Students can avoid any unnecessary disruption of the class by arriving in sufficient time to be seated and ready for the start of the class, by remaining silent while the professor is speaking or another student has the floor, and by taking care of personal needs prior to the start of class. If a student is late, or knows that he/she will have to leave class early, be courteous: sit in an aisle seat and enter and leave quietly.

Please see the *Code of Student Rights and Responsibilities* at:

<http://www.huronuc.ca/pdf/CodeStudentRights.pdf>

Technology

It is not appropriate to use technology (such as, but not limited to, laptops, PDAs, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and is distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Academic Accommodation for Medical/Non-Medical Grounds

For UWO Policy on Accommodation for Medical Illness and a downloadable SMC see:

http://www.uwo.ca/univsec/handbook/appeals/accommodation_medical.pdf

[downloadable Student Medical Certificate (SMC): <https://studentservices.uwo.ca> under the Medical Documentation heading]

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation will be determined by the Dean's Office in consultation with the instructor.

For non-medical grounds or for medical grounds when work represents less than 10% of the overall grade for the course, the student must submit a request to the instructor in writing prior to the due date of an assignment, and immediately in the case of a test. (Or as soon as possible following a medical emergency) Students are

protected under the Official Student Record Information Privacy Policy and so written requests need only include a broad and general explanation of the situation, and the approximate length of time required. At the discretion of the instructor, the granting of extensions and re-scheduled tests may require the student to submit supporting either medical or non-medical documentation to the Academic Counsellor, who will then make the determination as to whether accommodation is warranted.

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf .

Plagiarism

Plagiarism is an academic offence and will be treated as such. Students who are in doubt as to the nature of this offence should consult their instructor, Department Chair or the Dean, as well as the Huron University College Statement on Plagiarism, available at the reference desk in the HUC Library and at

<http://www.huronuc.on.ca/pdf/FASSonPlagiarism.pdf> . In addition, students may seek guidance from a variety of current style manuals available at the Reference Desk in the HUC Library. Information about these resources can be found at:

http://www.huronuc.ca/library/research_guides_and_handouts .

Students found guilty of plagiarism will suffer consequences ranging from a grade reduction to failure in the course to expulsion from the university. In addition, a formal letter documenting the offence will be filed in the Dean's Office, and this record of the offence will be retained in the Dean's Office for the duration of the student's academic career at Huron University College.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

Policy on Special Needs

Students who require special accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at:

http://www.sdc.uwo.ca/ssd/?requesting_acc

Attendance Regulations for Examinations

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Class Cancellations

In the event of a cancellation of class, every effort will be made to post that information on the Huron website.

Accessibility

Huron University College strives at all times to provide its goods and services in a way that respects the dignity and independence of people with disabilities. We are also committed to giving people with disabilities the same opportunity to access our goods and services and allowing them to benefit from the same services, in the same place as, and in a similar way to, other customers. We welcome your feedback about accessibility at Huron. Information about how to provide feedback is available at:

http://www.huronuc.on.ca/about_huron/accessibility_at_huron/feedback_comments/

Program and Academic Counselling

Centre for Global Studies students registered at Huron who require advice about modules and courses in the Centre for Global Studies should contact Dr. Mark Franke, Director, Centre for Global Studies (mfranke@huron.uwo.ca, A206, ext. 242). Students should contact Debbie Chadwick or Kent Robinson, Academic Counsellor on other academic matters. See the Academic Counselling website for information on services offered.

http://www.huronuc.on.ca/faculty_arts_social_science/academic_services_centre/academic_counselling_contact_and_services/